



Nishnawbe-Aski Legal Services Corporation

YOUTH INTERVENTION WORKER

Job Description

Title: Youth Intervention

Dept.: Restorative Justice

Reports to: Youth Services Manager

JD #:

Approved: August 23, 2023

REVIEWED: August 23, 2023

Summary

Nishnawbe-Aski Legal Services Corporation (NALSC) is a unique legal services office that provides legal, paralegal and law-related services to the members of Nishnawbe-Aski Nation (NAN).

Under the Community Youth Intervention Initiative, a project funded by the Ministry of Children and Youth Services, the Youth Intervention Worker (YIW) will be responsible for delivering and reporting on the implementation and progress of the initiative in the target communities funded under the project.

The Youth Intervention Worker will play an important role in developing the local program and assisting young persons integrate into the community in a positive and meaningful way. To facilitate this process, the YIW will assist in the development of plans for special activities, individualized work placements and/or restitution activities and will monitor and supervise these plans towards their successful completion. The Youth Intervention Worker will meet regularly with the probation manager and other relevant stakeholders to discuss individual client cases, develop community supervision plans and to evaluate progress of clients and the overall initiative.

Core Competencies:

- Excellent Oral Communication Skills
- Have a genuine interest in seeing Youth develop and succeed.
- Assertiveness
- Excellent Writing Skills
- Computer Proficiency Required
- High Degree of Professionalism & Discretion
- Organized
- Punctual
- Needs little supervision
- Self-Starter, Self-Motivated
- Ability to speak Cree, Oji-Cree, Ojibway an asset.

Job Duties and Responsibilities

- Liaise with court, police, judges, and probation officers to arrange for referrals to divert charges to RJC.
- Attend Restorative Justice Circles as a resource person or facilitate Restorative Justice Circles when needed.
- To assist in the development of plans for special activities, individualized work placements and/or restitution activities in meetings with the case manager, and other relevant stakeholders.
- To monitor and supervise these plans towards their successful completion.
- To encourage the use of Restorative Justice alternatives wherever possible.
- To provide positive preventative activities each month to the Youth.
- Ensure that all clients report according to the terms of their orders.
- Follow-up on any counseling or referrals required as per supervision plans, deferred custody orders, and report progress to the case manager.
- Report any violations of terms, conditions or requirements of probation or other orders of agreements to the case manager within 48 hours.
- Report any significant changes/crisis events which impact the young person, family, or community as a whole within 48 hours.
- Maintain individual files and records via NALSC Database of all client's case activity and forward to the case manager upon completion.
- Monitor the conditions of community supervision orders and maintain regular contact with all youth completing community service hours and work with the youth to deal with any problems that may arise such as transportation (provide when needed) and change of placement if needed.
- Identify any areas of concern, or non-compliance with program participation to the individual youth's supervising Probation Officer immediately.
- The worker will be required to facilitate the HUB programming and community presentations when asked.
- Perform other related duties as required in furtherance of the mandate of this initiative and/or the Corporation.

Requirements

- The Youth Intervention Worker should have a post secondary diploma or degree in law, advocacy, paralegal, social work, mental health or related area of study or work experience.
- Experience and knowledge of Indigenous issues and the current legal system

Reporting

- The Youth Intervention Worker is responsible to the Youth Services Manager, Probation Case Manager/Officer for day to day activities and for overall performance and evaluations. The Youth Intervention Worker will work closely with and seek direction from the Youth Services Manager and the Probation Case Manager and/or Officer for relevant casefiles.

Meetings, Training and Outreach

- Attend all meetings, telephone and video conferences, committees, as directed.
- Attend professional development, training, workshops, education, as directed.
- Develop positive relationships with justice providers, defense counsel, police authorities, community leadership, duty counsel, crown attorneys, probation, parole and more. Keep program coordinator, supervisor, manager, or director apprised.

File maintenance

- Ensure all paper and electronic files are maintained up-to-date.
- Follow directives, guidelines, and policies for records management and file keeping policies.

Additional Duties and Responsibilities

- Complete all additional responsibilities and duties as assigned.
- Other duties as assigned.

SALARY RANGE

Pursuant to current wage grid.